

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
281-951-3715 Fax

The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 located at 20440 Imperial Valley Drive, Houston, TX. 77073 on Wednesday, May 4th, 2022.

CALL TO ORDER.

The meeting was called to order at 11:01 a.m. by Jerry LOYD, President.

ROLL CALL AND ESTABLISH QUORUM:

Mr. LOYD announced that a quorum was present. Those Commissioners present were:

Jerry LOYD	Present
Loretta ROBINSON	Present
Eva GARCIA	Present
Lee SPILMAN	Present
Maria GOMEZ	Present

Also, present were Fire Chief Dave PARKER, Office Manager Aamanda CARRIER, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Moises BENITEZ, Arthur NAVARRO, Rick REEG with Aldine Fire & Rescue, and Andrew VINCENT with Martinez Architects.

3. TO RECEIVE PUBLIC COMMENT:

No public comment.

4. TO REVIEW A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON DISTRICT CONSTRUCTION MATTERS, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR CHANGE ORDERS:

Andrew VINCENT presented the board with a monthly update of the following projects: Station 11, Station 41, and the administrative building. (View attachment)

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve Pay Application No.8 in the amount of \$446,990.09 submitted by Flintco for construction of ESD No. 24 Administration Building.

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve Pay Applications No. 17 Retainage in the amount of \$38,950.82 submitted by Flintco for construction of Station 41.

5. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY STATION CONSTRUCTION MATTERS:

There was no action required at this time.

6. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

7. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICT'S BUDGET:

There was no action required at this time.

8. TO REVIEW AND TAKE ACTION REGARDING REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE, REPAIR, OR REPLACEMENT OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

There was no action required at this time.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, AND COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER presented the following training request:

1. Training: HR Houston
Employee: Aamanda Carrier
Date: June 29th- June 30th
Amount: \$ 890.00

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the requested training in the amount not to exceed \$890.00.

10. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19:

There was no action required at this time.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

There was no action required at this time.

The closed session began at 11:44 am

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS, OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open session resumed at 12:15 pm

15. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING, AND/OR TERMINATION OF DISTRICT EMPLOYEES:

There was no action required at this time.

16. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING DISTRICT PERSONNEL OR ANY REAL PROPERTY MATTERS:

There was no action required at this time.

17. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICTS HOSTING ANY FUTURE SOCIAL OR RECOGNITION EVENTS:

There was no action required at this time.

18. ANNOUNCEMENTS BY THE BOARD OR DEPARTMENT:

Commissioner GARCIA wanted to thank the administrative staff for all their hard work and for hosting a memorable banquet.

Chief Parker recognized the Board of Commissioners with an award for their continuous dedication to Harris County ESD No. 24.

19. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:19 pm.